



CITY OF BELLEVUE
invites applications for the position of:

Golf Course Maintenance Aide 1 (Seasonal)

SALARY: \$14.56 - \$20.10 Hourly

OPENING DATE: 03/27/17

CLOSING DATE: Continuous

JOB SUMMARY:

Maintenance Aide I positions are primarily an entry/training level position and requires minimal prior experience. Employee will receive direct supervision while on the job site. The amount of direct supervision required may diminish as proficiency in task performance and equipment operation increases. Employee may work independently on the basis of clear instructions. The position will perform a variety of manual labor tasks in assistance to fully-trained personnel to repair, maintain, operate, and install basic City or park infrastructure systems and/or support events or activities. Work consists of routine and repetitive tasks, processes, and/or operations and will be performed cooperatively with other employees and completed in a manner that assures individual, co-worker, and public safety in all weather and working conditions. Work is to be completed with appropriate efficiency and in a manner that commands the respect of or demonstrates appropriate courtesy to, co-workers, and the public.

Hours: Shifts may vary normal work hours are M-F 5:00am-1:30pm, Sat-Sun 5:00am-9:00am

Union Position (Teamsters Local Union No. 763): *After initial 2 months of continuous employment or within the month following the first day of rehire, employee will become a bargaining unit member and pay monthly union dues (current rate is 2.25 times their hourly rate of pay) and initiation dues as required.*

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Assists full-time employees with golf course maintenance operations including mowing, edging, blowing, line trimming, weeding and trash and debris removal.
- Removal of invasive species, pruning and manual vegetation control.
- Work around golfers and the general public.
- Work with city staff and pro shop staff on a daily basis.
- General outdoor golf course maintenance.

QUALIFICATIONS:

- Exposure/experience adhering to safety rules and procedures is desirable.
- Working knowledge of and familiarity with hand-held power tools and related maintenance equipment.
- Basic mechanical skills and manual dexterity.
- Ability to learn to operate safely the equipment and machinery necessary to perform assigned tasks.
- Ability to listen and understand direction/instruction, communicates with team members, and responds to customers tactfully and courteously.
- Must be able to communicate effectively.
- Criminal History check required on all applicants.

Physical Demands:

- The physical demands and work environment described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.
- Work involves walking, talking, hearing, using hands to handle, feel or operate objects, tools, or controls and reach with hands and arms. Vision abilities required by this job include close vision and the ability to adjust focus.
- The employee may be required to push, pull, lift, and/or carry up to 50 pounds.
- The noise level in the work environment is usually moderately loud.
- Exposure may include traffic, fumes, chemicals, flying debris, noise. Employees with exposure will be required to provide and wear leather, steel-toed or equivalent protective footwear (ANSI approved).
- Employee must be willing and able to work outside in all weather conditions and provide weather-related gear if/as needed such as rain gear and/or coat. Employees must provide and wear work clothing appropriate to their duties. Some tasks require a long-sleeved shirt.

OTHER:

This is a Seasonal, non-exempt, union position, (Teamsters Local #763).

Definition of a Seasonal Employee:

- Must be pre-approved by Human Resources to ensure compliance with the legislation.
- Regularly scheduled to work up to 40 hours per week for which the customary annual employment is six months or less.
- "Customary" means that the nature of the position typically lasts for six months or fewer and that the period of employment begins at approximately the same time each year.
- NOTE: Will be considered full-time and eligible for medical coverage if hours average 30 hours per week or more over a 12-month measurement period (or 130 hours per month).

For more information, call Randy Leifer at 425-452-2850 or via email at rleifer@bellevuewa.gov. For any technical difficulties with your application, please contact the NEOGOV support line at 855-524-5627.

The City of Bellevue is situated between Lake Sammamish and Lake Washington with the Cascades mountain range to the east and the Olympic mountains to the west offering breath-taking panoramic vistas. Bellevue is the Eastside's major urban population center, and is the fifth largest city in Washington State. We are proud of our award winning city and the employees who help make it happen! The City of Bellevue is truly a culturally-enriched destination city to live, work and play! Apply online at www.bellevuewa.gov.

The City of Bellevue values diversity in its workforce and is an Equal Opportunity Employer that does not unlawfully discriminate on the basis of race, sex, age, color, sexual orientation, gender identity, religion, national origin, marital status, genetic information, veteran's status, disability, or any other basis prohibited by federal, state or local laws.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.bellevuewa.gov/>

Position #17-00120
GOLF COURSE MAINTENANCE AIDE 1 (SEASONAL)
JG

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